

GURU NANAK DEV UNIVERSITY, AMRITSAR

SCORE CARD PERFORMA

Before start filling in the Marks Sheets, the candidate must read carefully the following:

1. The candidate must read and should be unambiguously clear about the instructions for calculation of the marks claimed.
2. He/She must himself/herself write his marks claimed against each criteria below the column 'Marks Claimed' in the Marks Sheet.
3. Attested photocopies of supporting documents and testimonials i.e. DMCs and Degrees of all the educational qualifications, extra curricular activities, reprints of publications, teaching/post doctoral experience etc. as proof for marks claimed against each criteria must be attached with this score card also. Failing which no marks will be given for that document(s).
4. The candidature of the candidate shall stand automatically cancelled in the event of the following:
 - (a) False claim for marks
 - (b) Failure to produce at the time of interview all documents and testimonials, in original.
 - (c) The candidate submits unsigned Marks Sheet.

MARKS SHEET

(i) Name & Address _____ (ii) Application for the post of **Lecturer**
 _____ in _____

(ii) Station# (Mention) _____

<u>CRITERIA</u>	MAXIMUM MARKS (100)	MARKS CLAIMED
<u>Basic Qualification*</u> <div style="display: flex; justify-content: space-around;"> <u>Obtained</u> <u>Marks</u> <u>M. Marks</u> <u>%age</u> </div>	35 (Post-Graduation)	
NET	5	
M. Phil.	5	
Ph.D.**	10	
Gold Medal in qualifying examination	4	
Extra curricular activities***	4	
Publication in the National/ International Refereed Journals (Two marks for each publication)	12	
Teaching/Post Doctoral experience	10	
	2 marks per session-regular service or full time contractual/adhoc service after attaining the eligibility for Lectureship and 2 marks per year for post doctoral experience.	
Interview : 1. Oral Presentation including Content = 10 2. Communication Skill/Aptitude = 10	20	

* A candidate shall get pro-rata marks out of 35 marks as per the performance in qualifying degree. For example, if a candidate has got 60% marks in post-graduation, then he/she will get only 60% out of 35 marks for basic qualification, i.e. 21 marks.

** No marks for M.Phil. in case the candidate has Ph.D.

*** Candidates who have obtained first position in the National Championship or Common Wealth or Asian or Olympic in Sports or obtained first position in National Youth Festivals or selected for Republic Day NCC Parade or Republic Day NSS Team or Camp shall be awarded 4 marks.

Note: A candidate must get at least 10 marks in the interview failing which he/she will not be selected and the reason may be recorded by the Selection Committee.

#GNDU, Amritsar/ Regional Campus, Jalandhar/ Regional Campus, Gurdaspur/SRSPM College, Niari/ASSM College, Mukandpur.

Signature of the Candidate

For office use

Checked & Verified _____

Head of the Department, Concerned

Registrar

**POLICY AND SYSTEM FOR THE RECRUITMENT OF LECTURERS IN
GURU NANAK DEV UNIVERSITY, AMRITSAR
SCORE CARD**

1. No. of candidates to be invited for interview

Norms as below will be followed for inviting candidates for interview:

- (a) For one vacancy - maximum 10 candidates subject to eligibility. However, interview may be held if at-least 3 applications are received and at-least 2 candidates report for the interview.
- (b) For every additional vacancy - maximum 4 additional candidates. However, in case of more than one vacancy, interview may be held only if at-least 5 applications are received.

2. Screening of applications for short-listing the highest ranking candidates

(i) The applications may be screened by a committee consisting of the Dean of the concerned faculty and the Head of the Department concerned. The same committee would also prepare Score Card of the candidates out of 80 marks.

(ii) The distribution of 100 marks will be as under:

(a)	Basic qualification*	35 marks (Post-graduation)
(b)	NET	5 marks
(c)	M.Phil.	5 marks
(d)	Ph.D.**	10 marks
(e)	Gold Medal in qualifying examinations	4 marks
(f)	Extra curricular activities***	4 marks
(g)	Publication in the National/ International Refereed Journals (Two marks for each publication)	12 marks
(h)	Teaching/Post Doctoral experience (2 marks per session-regular service or full time contractual/ adhoc service after attaining the eligibility for Lectureship and 2 marks per year for post doctoral experience.)	10 marks
(i)	Interview :	20 marks
	1. Oral Presentation including Content = 10	
	2. Communication Skill/Aptitude = 10	

* A candidate shall get pro-rata marks out of 35 marks as per the performance in qualifying degree. For example, if a candidate has got 60% marks in post-graduation, then he/she will get only 60% out of 35 marks for basic qualification, i.e. 21 marks.

** No marks for M.Phil. in case the candidate has Ph.D.

*** Candidates who have obtained first position in the National Championship or Common Wealth or Asian or Olympic in Sports or obtained first position in National Youth Festivals or selected for Republic Day NCC Parade or Republic Day NSS Team or Camp shall be awarded 4 marks.

Note: A candidate must get at least 10 marks in the interview failing which he/she will not be selected and the reason may be recorded by the Selection Committee.

(iii) By following the above procedure the marks out of 80 marks can be awarded at the time of screening of the application on the basis of attached documents. The merit list be prepared accordingly as per the number of available vacancies and highest ranking candidates should be invited for interview.

(iv) The same procedure be followed for the vacancies belonging to reserve categories and separate eligibility list(s) are to be prepared for each category.
