

DEPARTMENT OF FOREIGN LANGUAGES

TEACHING FACULTY

Associate Professor

Dr. Mohan Kumar, Ph. D. (Head)

Courses offered:

A) Diploma Course (Full-Time)

- i) [French](#)
- ii) [Russian](#)

B) Certificate Course (Part-Time)

- i) [French](#)
- ii) [Russian](#)
- iii) [German](#)
- iv) Japanese

C) Diploma Courses (Part-Time)

- i) French
- ii) German
- iii) Russian

D) Advanced Diploma Course (Part-Time)

- i) French
- ii) Russian

Distribution of seats

Course Name	Eligibility	Seats	Duration	
A) Diploma Course (Full-Time)				
i) French	10+2	30	One Year	(Two Semesters)
ii) Russian	10+2	10	One Year	-do-
B) Certificate Course (Part-Time)*				
i) French	10+2	100	One Year	-do-
ii) Russian	10+2	20	One Year	-do-
iii) German	10+2	30	One Year	-do-
iv) Japanese	10+2	10	One Year	-do-
C) Diploma Course (Part-Time)				
i) French	Certificate Course in French	15	One	Year
-do-				
(Part-Time)				
ii) German	Certificate Course in German	10	One Year	-do-
(Part-Time)				
iii) Russian	Certificate Course in Russian	10	One Year	-do-
(Part-Time)				

Note: 10+2 from any recognized Education Board or any equivalent examination with minimum of 50% marks.

D) **Advanced Diploma (Part-Time)**

I.French Diploma (Part-Time)	Diploma Course (Full-Time) or French	10	One Year	-do-
II Russian Diploma (Part-Time)	Diploma Course (Full-Time) or Russian	10	One Year	-do-

*On the availability of teachers in French there will be three groups in Certificate Course in French. Each group will have 30-35 students. Number of students in any course can be changed depending upon the availability of the teachers. **Any course can even be discontinued if the teacher of the concerned language is not available.**

Selection Procedure :

The applicants for all Certificate & Full-time Diploma Courses will have to appear for interview in the Department of Foreign Languages.

- a) Admission Committee shall assess the aptitude & objective of the applicants before finalizing admissions.
- b) Admission will be strictly on the merit basis and the decision of the Admission Committee will be final and binding. The admission criteria for Certificate Course in French will be as follows:
 - i) University students pursuing higher education i.e., Ph.D., M.Phil., Post-graduation & Graduation courses etc., will be given preference.
 - ii) Final year college students.
 - iii) Employees, professionals i.e., army personnel, bank employees, doctors, advocates etc.
 - iv) +2 candidates will be given the last preference. Few seats are reserved for the University employees (Teachers & Non-teaching staff) and their wards.
- c) It is mandatory for employees to produce proof of employment at the time of interview.
- d) Regular students of various Departments of Guru Nanak Dev University and its affiliated colleges shall bring bona fide certificates from their respective heads of the Departments/ institutions.
- e) For admission to Certificate Course in Russian/French/German, the applicants will be required to give options of the language (preference wise).
- f) Photographs and photocopies of the certificates attached with the form should be duly attested. Incomplete forms will be rejected.
- g) The applicants are required to apply online within the stipulated dates fixed by the University. Date of interview and admission schedule can be enquired from the Department office.
- h) The applicants for all Certificate Courses and Full-time Diploma Courses shall bring all their original documents for the perusal of the Admission Committee.

Normal dates of Admission:

a)	Fee deposit date in State Bank of India (Any Branch)	02.06.2017 to 03.07.2017
b)	Last Date for Online application form submission	05.06.2017 – 07.07.2017
c)	Entrance Test	10.07.2017 (11:00 am to 1:00 pm)
d)	Admission/Counseling	14.07.2017

Submission of application : 02.06.2017 to 03.07.2017

Last Date for Online application form submission 05.06.2017 to 07.07.2017

Counselling Dates

Diploma Course (Full-Time) July 10, 2017 11:00 A.M.

Certificate Courses: July 12, 2017 11:00 A.M.

Diploma, Advanced Diploma Courses: July 14, 2017 11:00 A. M.

Notes

- Classes for Diploma Course (Full-Time) in Russian and French are held in the morning.
- Classes for Part-time Courses (Certificate) are held in the afternoon.
- Attendance as per university rules is mandatory.
- No entrance test fee is charged for admission.

Fee (Approximately) for Courses (A)Rs. 13210/- (1st.Sem.), Rs.1650/- (2nd Sem.)

Fee (Approximately) for Courses(B) Rs. 3100/- (likely to change)

Special Features:

- Beginning with the introductory level, the students are gradually led to the advanced level of proficiency in the selected language.
- An effort is made to enhance the competence of the students to such a level that they can pursue Post graduation after passing the Advanced Diploma in the concerned language.
- Main emphasis is on developing the communication skills in the concerned language.
- The Department maintains a constant touch with the reputed institutes like Goethe Institute & Alliance Francaise, which are fully supported by the Govt. of Federal Republic of Germany & France respectively.
- Make the students proficient enough to get through AI, A II. BI, BII, CI, CII exams in the concerned language. These exams are in consonance with the Common European Framework of Reference for Languages & are recognized worldwide.

Contact Head: 0183-2258802-09 : 2450601-14, Ext. 3221