FACULTY OF ARTS & SOCIAL SCIENCES

SYLLABUS

FOR

Bachelor of Vocation (B.Voc.)
(Radio and TV Production)

(Semester: I–IV)

Examinations: 2019-20

GURU NANAK DEV UNIVERSITY
AMRITSAR

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# BACHELOR OF VOCATION (B.VOC.) RADIO AND TV PRODUCTION

<table>
<thead>
<tr>
<th>Semester-I</th>
<th>Theory</th>
<th>Practical</th>
<th>Total Marks</th>
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</thead>
<tbody>
<tr>
<td>I. #Introduction to Radio Industry in India (Skill Component)</td>
<td>60</td>
<td>40</td>
<td>100</td>
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<tr>
<td>II #Rjying Skills and Script Writing Formats &amp; Skills (Skill Component)</td>
<td>60</td>
<td>40</td>
<td>100</td>
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<tr>
<td>III. #Rjying Skills Lab (Skill Component) (Practical)</td>
<td>-</td>
<td>100</td>
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<tr>
<td>IV. Communication Skills in English – I</td>
<td>-</td>
<td>-</td>
<td>50</td>
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<tr>
<td>V. Punjabi (Compulsory) / *ਪੰਜਾਬੀ / **Punjab History &amp; Culture (From Earliest Times to C-320)</td>
<td>-</td>
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<tr>
<td>VI *** Drug Abuse: Problem, Management and Prevention (Compulsory Paper)</td>
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<th>Semester-II</th>
<th>Theory</th>
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<tr>
<td>I. #Radio Programming Recording &amp; editing (Skill Component)</td>
<td>60</td>
<td>40</td>
<td>100</td>
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<tr>
<td>II. #Radio Project (Skill Component) (Practical)</td>
<td>-</td>
<td>100</td>
<td>100</td>
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<tr>
<td>III. Industrial Training (Radio Channel, for One Month, 6 Hrs Per Day) (Skill Component) (Practical)</td>
<td>60</td>
<td>40</td>
<td>100</td>
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<tr>
<td>IV. Communication Skills in English – II</td>
<td>35</td>
<td>15</td>
<td>50</td>
</tr>
<tr>
<td>V. Punjabi (Compulsory) / *ਪੰਜਾਬੀ / **Punjab History &amp; Culture (C-320 to 1000 B.C)</td>
<td>50</td>
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<tr>
<td>VI *** Drug Abuse: Problem, Management and Prevention (Compulsory Paper)</td>
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<tr>
<td><strong>Total</strong></td>
<td>400</td>
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# Rjying Skill Lab (Skill Component) and Radio Project (Skill Component) to be evaluated by external examiner

**Note :-**
1. *Special Paper in lieu of Punjabi compulsory
2. **For those students who are not domicile of Punjab
3. ***This Paper marks are not included in the total marks.
### BACHELOR OF VOCATION (B.VOC.) RADIO AND TV PRODUCTION

<table>
<thead>
<tr>
<th>Semester-III</th>
<th>Theory</th>
<th>Practical</th>
<th>Total Marks</th>
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<tbody>
<tr>
<td>I.</td>
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<td>Basic Computer Skills I (General Education Component)</td>
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<td>II</td>
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<tr>
<td>Current Affairs – I (General Education Component)</td>
<td>50</td>
<td>-</td>
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<td>III.*</td>
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<tr>
<td>Introduction to TV Journalism in India (Skill Component)</td>
<td>60</td>
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<td>IV.*</td>
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<tr>
<td>Television News Reading &amp; Anchoring (Skill Component)</td>
<td>60</td>
<td>40</td>
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<td>V.*</td>
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<tr>
<td>News Reading &amp; Anchoring – Lab (Skill Component)</td>
<td>-</td>
<td>100</td>
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<td><strong>Total</strong></td>
<td></td>
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<tr>
<th>Semester-IV</th>
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<tbody>
<tr>
<td>I.</td>
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<tr>
<td>Basic Computer Skills II (General Education Component)</td>
<td>35</td>
<td>15</td>
<td>50</td>
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<tr>
<td>II</td>
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<tr>
<td>Current Affairs – II (General Education Component)</td>
<td>50</td>
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<tr>
<td>III.*</td>
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<tr>
<td>Basics of Camera Handling &amp; Script Writing for Television (Skill Component)</td>
<td>60</td>
<td>40</td>
<td>100</td>
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<tr>
<td>IV.*</td>
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<tr>
<td>TV Production-Project (Skill Component)</td>
<td>-</td>
<td>100</td>
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<td>V.</td>
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<tr>
<td>Industrial Training (Television Channel) (Skill Component) (For one month at 6 hrs per day)</td>
<td>100</td>
<td>-</td>
<td>100</td>
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<tr>
<td>VI</td>
<td><strong>Environmental Studies (Compulsory)</strong></td>
<td>100</td>
<td>-</td>
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<tr>
<td><strong>Total</strong></td>
<td></td>
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<td><strong>400</strong></td>
</tr>
</tbody>
</table>

* Rjying Skill Lab (Skill Component) and Radio Project (Skill Component) to be evaluated by external examiner.

**Note :-** This Paper marks are not included in the total marks. Student can opt this Paper whether in 4th Semester.
Paper-I: Introduction to Radio Industry in India (Skill Component)

Time: 3 Hours  
Max. Marks: 100  
Theory: 60  
Practical: 40

Instructions for the Paper Setters:-
Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Each question consists of 12 marks. Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section. The syllabus is divided in four sections as mentioned below:

Section A
Radio as a Mass Medium: Strength & weaknesses, Characteristics & edge over other media. Objectives of Broadcast.

Section B
Types of Broadcast, AM & FM, Short Wave, Analogue & Digital. Online radio.

Section C
History of Broadcasting: Radio came to India, Commercial Broadcasting Service in India, Privatization of Radio in India, Local Reach, Community Broadcast.

Section D

Suggesting Readings:
1. Broadcast Journalism– Jan R Hakemuldaer, PP Singh
2. Satellite Invasion– S.C Bhatt
3. Broadcasting in India– H.R. Luthra
4. Broadcasting in India– P.C Joshi

Skill Component: Practical will be taken on the basis of Assignments & File work.
1. Radio Jockey & other formats.
2. Profiles of various Radio Channels in Jalandhar.
3. Schedule of at least 2 FM Radio Channels.
BACHELOR OF VOCATION (B.VOC.) RADIO AND TV PRODUCTION SEMESTER-I

Paper-II: Rjying Skills & Script Writing Formats & Skills (Skill Component)

Time: 3 Hours                     Max. Marks: 100
Theory: 60
Practical: 40

Instructions for the Paper Setters:-
Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Each question consists of 12 marks. Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section. The syllabus is divided in four sections as mentioned below:

Section A
Rjying, Radio anchor, News presenter. Qualities of a Radio Jockey & Anchor. Writing for Radio: Writing for the ear, Spoken word,

Section B
Radio Formats- RadioTalk, News, Slogans, Interview & Discussion, Feature & Documentary, Drama & Serial, Music Programmes, Outside Broadcast (OB), Commentary, Voice Cast, Vox Pop, Phone In, Radio Bridge, Chat Show, Radio Commercial.

Section C

Section D
Use of silence, Voice Culture, Keeping Rapport with the Listener, Presenting Programmes, Information, Entertainment & Education.

Suggested Readings:
1. Radio & TV Journalism: KM Srivastva
2. TV Production: Gerald Millerson
3. Broadcast Journalism: PP Joshi

Skill Component: Practical will be taken on the basis of Assignments & File work.
   1. Script & Production of Radio Talk.
   2. Writing slogans for Radio.
   3. Vox Pop / interview.
Paper-III: Rjying Skills Lab (Skill Component)  Max. Marks: 100

Instructions for the Paper Setters:-

Practical will be taken on the basis of Assignments & File work.

1. Visit to Radio station AIR/ Private FM.
2. Participation in Radio Programme.
3. Copy writing under different Radio formats.
4. Student must prepare one radio programme on any of the formats.
Instructions for the Paper Setters:-

Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

The syllabus is divided in four sections as mentioned below:

**Section–A**

**Reading Skills:** Reading Tactics and strategies; Reading purposes–kinds of purposes and associated comprehension; Reading for direct meanings.

**Section–B**

Reading for understanding concepts, details, coherence, logical progression and meanings of phrases/expressions.

**Activities:**
- Comprehension questions in multiple choice format
- Short comprehension questions based on content and development of ideas

**Section–C**

**Writing Skills:** Guidelines for effective writing; writing styles for application, personal letter, official/business letter.

**Activities:**
- Formatting personal and business letters.
- Organising the details in a sequential order

**Section–D**

Resume, memo, notices etc.; outline and revision.

**Activities:**
- Converting a biographical note into a sequenced resume or vice-versa
- Ordering and sub-dividing the contents while making notes.
- Writing notices for circulation/boards

**Recommended Books:**
- *Oxford Guide to Effective Writing and Speaking* by John Seely.
- *English Grammar in Use* (Fourth Edition) by Raymond Murphy, CUP
BACHELOR OF VOCATION (B.VOC.) RADIO AND TV PRODUCTION SEMESTER-I

PAPER-V: प्रेमास्व (श्रृंखला)
मार्ग : 3 पृष्ठ
बज्ज अंक : 50
पहल-दूसरा प्रश्न से पहल-प्रारंभवर्त

प्रश्न-परेड़े

1. प्रश्न अंक अनुसार (श्रेणी अनुसार).
(प्रश्न, प्रश्नात्त घर अपने विषयभाग मूल्य में)
प्रश्न का प्रश्न रेखा पूरी रूप से है। कोई कारण?
(पूर्णा संकु चित्रपट, संज

प्रश्न-परेड़े

2. प्रश्न पहले श्रेणी (ईडियामफ लेख-संगीत)
(ईडियामफ मृदु, म.म.प्रेमीक, प्रेमास्व संकु चित्रपट, संज
(पृष्ठ 1 तक 6)
(प्रश्न 6 पर चर, प्रश्न-शैली)

प्रश्न-परेड़े

3. प्रश्न उचरण
(प्रश्न पहले श्रेणी पालक से पूरक करें)

प्रश्न-परेड़े

4. प्रश्न उचरण : प्रेमास्व एंट, प्रेमास्व मध्य प्लेट विषयभाग, महर, विषयभाग, मधु-पृष्ठपृष्ठ
(प्रश्न प्रश्नात्त घर पर चर, प्रश्नात्त घर पर चर, प्रश्नात्त घर पर चर)

अंक-हौँ अपेक्षा प्रेमास्व कहती उल्लंघन

1. प्रश्न उत्तर दिखाई चलने और प्रश्न काटे।
2. प्रश्नात्त घर और प्रश्न पहले बनने चलने दिखाई।
3. प्रश्न प्रश्नात्त घर दिखाई चलने बनने ना बनने चलने।
4. प्रश्न प्रश्नात्त घर दिखाई चलने और प्रश्न पहले बनने दिखाई चलने।
BACHELOR OF VOCATION (B.VOC.) RADIO AND TV PRODUCTION SEMESTER-I

PAPER-V: ਮੁੱਢਲੀ ਪਹਾਣੀ
(In lieu of Compulsory Punjabi)

ਪੰਜਾਬੀ ਪਸੰਦ,
ਸ਼ੇਰ ਕੁਝ,
ਸੀਲਦੀ ਦਲਾਲ ਦਲਟ ਅਤੇ ਸੀਲ ਦਲਟ ਦਲਟ ਅਤੇ ਸੀਲਦੀ ਪੰਜਾਬੀ,

(ਸੀਲਦੀ, ਸੀਲਦੀ, ਸੀਲਦੀ)

ਵਹੋਕ,
ਵਹੋਕ,

ਵਹੋਕ,

ਵਹੋਕ.

ਸ਼ਲਕ

1. ਪ੍ਰਮਾਣ ਦੂਜੇ ਦੇ ਚਲਣ ਦਲਲ ਦਲਟਿਆ। ਉਹ ਦਲਟ ਦਲਟ ਦੇ ਪ੍ਰਮਾਣ ਪੂਰੇ ਮਲਤੀ।
2. ਦਲਟ ਦਲਟਿਆ ਦੇ ਦੂਜੇ ਦੇ ਪ੍ਰਮਾਣ ਵਹੋਕ ਵਹੋਕ ਵਹੋਕ। ਉਹ ਦਲਟ ਦਲਟ ਦਲਟ ਦਲਟ ਪ੍ਰਮਾਣ ਦਲਟਿਆ।
3. ਦਲਟ ਦਲਟ ਦੇ ਚਲਣ ਦੂਜੇ ਦੇ ਚਲਣ ਵਹੋਕ ਵਹੋਕ।
4. ਪ੍ਰਮਾਣ ਦੂਜੇ ਦੇ ਚਲਣ ਦਲਟਿਆ ਅੰਤਕੁਂ ਪ੍ਰਮਾਣ ਦੇ ਦੂਜੇ ਦੇ ਦੋਪਾ ਵਹੋਕ ਵਹੋਕ ਦਲਟ ਦਲਟ ਦਲਟਿਆ।

Punjab History & Culture (From Earliest Times to C 320)  
(Special Paper in lieu of Punjabi compulsory)

Time: 3 Hours                Max. Marks: 50

Instructions for the Paper Setters:-

Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

Section A

1. Physical features of the Punjab and its impact on history.
2. Sources of the ancient history of Punjab

Section B

3. Harappan Civilization: Town planning; social, economic and religious life of the Indus Valley People.

Section C

5. Social, Religious and Economic life during Rig Vedic Age.

Section D

7. Teachings and impact of Buddhism
8. Jainism in the Punjab

Suggested Readings

1. L. M Joshi (ed.), History and Culture of the Punjab, Art-I, Patiala, 1989 (3rd edition)
BACHELOR OF VOCATION (B.VOC.) RADIO AND TV PRODUCTION SEMESTER-I

PAPER – VI: DRUG ABUSE: PROBLEM, MANAGEMENT AND PREVENTION (COMPULSORY PAPER)

PROBLEM OF DRUG ABUSE

Time: 3 Hours         Max. Marks: 50

Instructions for the Paper Setters:-
Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

Section – A

Meaning of Drug Abuse:

Section – B

Consequences of Drug Abuse for:
Individual : Education, Employment, Income.
Family : Violence.
Society : Crime.
Nation : Law and Order problem.

Section – C

Management of Drug Abuse:
Medical Management: Medication for treatment and to reduce withdrawal effects.

Section – D

Psychiatric Management: Counselling, Behavioural and Cognitive therapy.
Social Management: Family, Group therapy and Environmental Intervention.
BACHELOR OF VOCATION (B.VOC.) RADIO AND TV PRODUCTION SEMESTER-I

References:
BACHELOR OF VOCATION (B.VOC.) RADIO AND TV PRODUCTION SEMESTER-II

Paper-I: Radio Programming Recording & Editing (Skill Component)

Time: 3 Hours Max. Marks: 100
Theory: 60
Practical 40

Instructions for the Paper Setters:-
Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Each question consists of 12 marks. Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section. The syllabus is divided in four sections as mentioned below:

Section A

Section B

Section C
Studio Recording. Digital Recording, Outdoor Recording, Single Track door and Multi Track Recording, Mono & stereo.
Noise.

Section D
Radio editing & it’s importance, Timeline, Various Radio softwares, Saving Formats.
Skill Component: Practical will be taken on the basis of Assignments & File work. Each student will Record & edit a Radio Programme.
BACHELOR OF VOCATION (B.VOC.) RADIO AND TV PRODUCTION SEMESTER-II

Paper-II: Radio Project (Skill Component)  
Max. Marks: 100

Each Student will write the script, record and edit the following programmes for community Radio.

1. Interview.
2. Radio Talk.
3. A social message Advertisement.
BACHELOR OF VOCATION (B.VOC.) RADIO AND TV PRODUCTION SEMESTER-II

Paper-III: Industrial Training (Skill Component)

Max. Marks: 100

Each student will undergo Radio Channel for a month spending 6 hours per day. The performance of the student will be evaluated by the organization under which student has undergone training with.
BACHELOR OF VOCATION (B.VOC.) RADIO AND TV PRODUCTION SEMESTER-II

PAPER-IV: COMMUNICATION SKILLS IN ENGLISH – II

Time: 3 Hours

Max. Marks: 50
Theory Marks: 35
Practical Marks: 15

Instructions for the Paper Setters:-
Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

Course Contents:

SECTION–A
Listening Skills: Barriers to listening; effective listening skills; feedback skills.
Activities: Listening exercises – Listening to conversation, News and TV reports

SECTION–B
Attending telephone calls; note taking and note making.
Activities: Taking notes on a speech/lecture

SECTION–C
Speaking and Conversational Skills: Components of a meaningful and easy conversation; understanding the cue and making appropriate responses; forms of polite speech; asking and providing information on general topics.
Activities: 1) Making conversation and taking turns
2) Oral description or explanation of a common object, situation or concept

SECTION–D
The study of sounds of English,
Stress and Intonation,
Situation based Conversation in English,
Essentials of Spoken English.
Activities: Giving Interviews

PRACTICAL / ORAL TESTING

Marks: 15

Course Contents:–
1. Oral Presentation with/without audio visual aids.
2. Group Discussion.
3. Listening to any recorded or live material and asking oral questions for listening comprehension.

Questions:–
1. Oral Presentation will be of 5 to 10 minutes duration (Topic can be given in advance or it can be student’s own choice). Use of audio visual aids is desirable.
2. Group discussion comprising 8 to 10 students on a familiar topic. Time for each group will be 15 to 20 minutes.

Note: Oral test will be conducted by external examiner with the help of internal examiner.
BACHELOR OF VOCATION (B.VOC.) RADIO AND TV PRODUCTION SEMESTER-II

PAPER-V: पनन्दी (साप्ताहिक)

मात्रा : 3 छँटे  अंक : 50

पाठ-पुस्तक अंके पाठ-पुस्तक\

मैदान-बी आदि अनुभाग (अवस्थीति वर्ण)
(मध्य-पूर्व म प्रतियोगिता अंक, विभाग में)
 शैक्षिक उच्च पूर्वाधिकारी, अभियूदय
(उद्योग-प्रसार, पत्रकारिता)

मैदान-बी

विद्यालय माध्यम (विद्यालय स्तर-स्तरीय)
मैदान-पूर्व मिल, पनन्दी माध्यम पूर्वमत, स्तराधिकार। (खंड 7 ३ १२)
(गृह, निष्ठा मस्ती)

मैदान-बी

(१) मस्त-घड़ुड़ अंके मध्य मध्य : पौष्पम, भेंड़के मेंकथ
(२) मध्य में गृह

मैदान-बी

(३) मेधाभाषा मध्य
(४) प्रयत्न्ते अंके मध्य

अंक-टैंबर अंके भलीभाव साधी उपायितां

1. पृष्ठ भूमि दे मया वना वेल्डिया। उव वना विचे दे पृष्ठ भूमि घड़ुपर महीने।
2. विद्यालय के में वना पृष्ठ वंस्तर वज्रे अते। उव वना विचे विच पृष्ठ लगभगी दे। वेंडी पृष्ठ विन्य वना वेल्डिया दी छिंगे वीण मा महीने दे।
3. मेदाव पृष्ठ दे शक्तित्व में अते।
4. पेड़ग्र मेंट तरार दस्तक तेवर दे उपर पृष्ठ दी टैंबर भूमि दूर डे दूर वना वेल्डिया पृष्ठ दे महीने दे।
PAPER-V: ਭੁਣਨਿ ਪ੍ਰਸ਼ਨਕਾਰ
(In lieu of Compulsory Punjabi)

ਪ੍ਰਾਪਤ-ਚੁਣਨ

ਐਲ੍ਵਾਦ-ਟੇ

ਪੇਸ਼ਦੀਆਂ: ਪ੍ਰਾਪਤ ਅਧੀਨ ਦਿਦਾਹਾ
(ਲੰਗ, ਪੈਸਲੰਗ, ਲਿਬੀਅਰੀ, ਮਿਸੀਸੀਟ, ਲਿਬੀਅਰੀ ਮਿਸੀਸੀਟ, ਸਿਰੀਆਰ, ਪੇਸ਼ਦੀਆਂ ਅਧੀਨ ਹਿਸੀਬਾਦ)

ਐਲ੍ਵਾਦ-ਸੀ

ਪ੍ਰਾਪਤ ਸੰਸਾਰ ਘਟਨਾਵਾਂ: ਭੁਣਨਿ ਸੰਸਾਰ-ਪ੍ਰਾਪਤ
(ਈ) ਸੰਸਾਰ ਬਿਦਾਹ, ਸੰਸਾਰ ਬਿਦਾਹ ਅਧੀਨ ਭੁਗਤਾਨ ਬਿਦਾਹ (ਪ੍ਰਾਪਤ ਅਧੀਨ ਦਿਦਾਹਾ)
(ਅ) ਲਿਬੀਅਰੀ ਸੰਸਾਰ, ਪ੍ਰਸ਼ਨਕਾਰ ਸੰਸਾਰ ਅਧੀਨ ਤੁਰਕੀ ਸੰਸਾਰ (ਪ੍ਰਾਪਤ ਅਧੀਨ ਦਿਦਾਹਾ)

ਐਲ੍ਵਾਦ-ਸੀ

ਪੇਸ਼ਦੀਆਂ ਬਾਬਾ
ਰੰਗੀਨ ਦਿਦਾਹ

ਐਲ੍ਵਾਦ-ਸੀੀ

ਪੇਸ਼ਦੀਆਂ ਬਾਬਾ (ਪ੍ਰਤੀਬੱਧ ਅਧੀਨ ਹਿਸੀਬਾਦ)
ਅਕਾਲ ਅਧੀਨ ਪੁਸ਼ਤਾਲੀ

ਅਕਾਲ ਅਧੀਨ ਪੁਸ਼ਤਾਲੀ

1. ਪ੍ਰਸ਼ਨ ਬਾਬਾ ਦੇ ਤਰਜਮਾਨ ਦੇ ਤਰਜਮਾਨ। ਉੱਤਰ ਦਿਚਿਨ ਦੇ ਤਰਜਮਾਨ ਦੇ ਤਰਜਮਾਨ।
2. ਵਿਕਾਸ ਸਿਖਰਾਂ ਦੇ ਤਰਜਮਾਨ ਪ੍ਰਸ਼ਨ ਤਰਜਮਾਨ ਦੇ ਤਰਜਮਾਨ। ਉੱਤਰ ਦਿਚਿਨ ਦੇ ਤਰਜਮਾਨ ਪ੍ਰਸ਼ਨ ਦੇ ਤਰਜਮਾਨ।

ਪੇਸ਼ਦੀਆਂ ਬਾਬਾ ਦੀ ਪ੍ਰਸ਼ਨ ਦੀ ਪ੍ਰਸ਼ਨ ਦੀ ਪ੍ਰਸ਼ਨ ਦੀ ਪ੍ਰਸ਼ਨ ਦੀ ਪ੍ਰਸ਼ਨ

3. ਪ੍ਰਸ਼ਨ ਬਾਬਾ ਦੇ ਤਰਜਮਾਨ ਦੇ ਤਰਜਮਾਨ ਦੇ ਤਰਜਮਾਨ ਦੇ ਤਰਜਮਾਨ
4. ਪ੍ਰਸ਼ਨ ਬਾਬਾ ਦੇ ਤਰਜਮਾਨ ਦੇ ਤਰਜਮਾਨ ਦੇ ਤਰਜਮਾਨ ਦੇ ਤਰਜਮਾਨ ਦੇ ਤਰਜਮਾਨ

ਪੇਸ਼ਦੀਆਂ ਬਾਬਾ ਦੇ ਤਰਜਮਾਨ ਦੇ ਤਰਜਮਾਨ ਦੇ ਤਰਜਮਾਨ ਦੇ ਤਰਜਮਾਨ ਦੇ ਤਰਜਮਾਨ

ਪੇਸ਼ਦੀਆਂ ਬਾਬਾ ਦੇ ਤਰਜਮਾਨ ਦੇ ਤਰਜਮਾਨ ਦੇ ਤਰਜਮਾਨ ਦੇ ਤਰਜਮਾਨ ਦੇ ਤਰਜਮਾਨ

ਪੇਸ਼ਦੀਆਂ ਬਾਬਾ ਦੇ ਤਰਜਮਾਨ ਦੇ ਤਰਜਮਾਨ ਦੇ ਤਰਜਮਾਨ ਦੇ ਤਰਜਮਾਨ ਦੇ ਤਰਜਮਾਨ

ਪੇਸ਼ਦੀਆਂ ਬਾਬਾ ਦੇ ਤਰਜਮਾਨ ਦੇ ਤਰਜਮਾਨ ਦੇ ਤਰਜਮਾਨ ਦੇ ਤਰਜਮਾਨ ਦੇ ਤਰਜਮਾਨ
BACHELOR OF VOCATION (B.VOC.) RADIO AND TV PRODUCTION SEMESTER-II

Punjab History & Culture (C. 320 to 1000 B. C)
(Special Paper in lieu of Punjabi compulsory)

Time: 3 Hours                         Max. Marks : 50

Instructions for the Paper Setters:-

Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

Section A

1. Alexander’s Invasion and its Impact
2. Punjab under Chandragupta Maurya and Ashoka.

Section B

3. The Kushans and their Contribution to the Punjab.
4. The Panjab under the Gupta Empire.

Section C

5. The Punjab under the Vardhana Emperors
6. Socio-cultural History of Punjab from 7th to 1000 A.D.

Section D

7. Development of languages and Education with Special reference to Taxila
8. Development of Art & Architecture

Suggested Readings

BACHELOR OF VOCATION (B.VOC.) RADIO AND TV PRODUCTION SEMESTER-II

PAPER – VI: DRUG ABUSE: PROBLEM, MANAGEMENT AND PREVENTION
(COMPULSORY PAPER)

DRUG ABUSE: MANAGEMENT AND PREVENTION

Time: 3 Hours        Max. Marks: 50

Instructions for the Paper Setters:-
Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

Section – A

Prevention of Drug abuse:
Role of family: Parent child relationship, Family support, Supervision, Shaping values, Active Scrutiny.

Section – B

School: Counselling, Teacher as role-model. Parent-teacher-Health Professional Coordination, Random testing on students.

Section – C

Controlling Drug Abuse:
Media: Restraint on advertisements of drugs, advertisements on bad effects of drugs, Publicity and media, Campaigns against drug abuse, Educational and awareness program

Section – D

BACHELOR OF VOCATION (B.VOC.) RADIO AND TV PRODUCTION SEMESTER-II

References:

Basic Computer Skills I (General Education Component)

Time: 3 Hours                           Max. Marks: 50

Instructions for the Paper Setters:-
Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

Section A
Introduction to Computers - History and Generations of Computers; Types of Computers

Section B
Hardware Devices and Software Devices.
Input and Output Devices.

Section C
Internet and its uses.
Applications of internet in everyday life.
Social and economic impact of internet.

Section D
WWW, Various search engines.
BACHELOR OF VOCATION (B.VOC.) RADIO AND TV PRODUCTION SEMESTER-III

Current Affairs – II (General Education Component)

Time: 3 Hours                  Max. Marks: 50

Instructions for the Paper Setters:-

Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

Section A

- Punjab- Area, Brief History, Population, literacy rate, Divisions, Districts, Rivers, Education.

Section B

Political Scenario of Punjab, Assembly, Lok Sabha, Constituencies.

Political Parties- AAP, INC, SAD, BJP.

Section C

Sports: India in Commonwealth Games, Asian, Olympics, Hockey, Cricket.

Section D

BACHELOR OF VOCATION (B.VOC.) RADIO AND TV PRODUCTION SEMESTER-III

Introduction to TV Journalism in India (General Education Component)

Time: 3 Hours

Max. Marks:100
Theory:60
Practical:40

Instructions for the Paper Setters:
-Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

Section-A
Features and Characteristics of Television as a medium.
Advantage of television over other medium.

Section-B
Growth and Development of Doordarshan, Cable Television & Satellite in India.

Section -C
Prasar Bharti (Broadcasting Corporation of India)
Organizational structure of News Channel.

Section D
Role & Contribution of Television in Development through various news based programmes.

SITE
Profile of Indian National News Channels- NDTV, ABP, Today, TV18.

Practical:40 Marks

Skill Component: Practical will be taken on the basis of Assignments & File work.
1. File/ PPT on the profile of any two of the media organizations as specified in the syllabus.
BACHELOR OF VOCATION (B.VOC.) RADIO AND TV PRODUCTION SEMESTER-III

Television News Reading & Anchoring (General Education Component)

Time: 3 Hours                              Max. Marks:100
Instruction for the Paper Setters:-                                                                               Theory:60
Practical:40

Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

Section-A
Understanding the structure and format of a News Bulletin- Headlines, opening, detailing, Closing.

Section-B
Piece To Camera: Opening, Bridge and closing.
Outdoor Broadcasting

Section-C
TV news interviews- structure, points to be considered while preparing and conducting interview.
Discuss the formats and features of Live Shows, Anchoring.

Section-D
Role of Language, Vocabulary, Body Language in presentation of News and other programs.
Importance of Voice Culture of an anchor & a news reader.

Practical:40

Marks

Skill Component: Practical will be taken on the basis of Practical Assignments, File work.

1. Script & practical work of a various types of News Coverage- Sports, Event, Elections, Accident.
BACHELOR OF VOCATION (B.VOC.) RADIO AND TV PRODUCTION SEMESTER-III

News Reading & Anchoring –Lab (Skill Component)  
Max. Marks: 100

Instructions for the Paper Setters:-

Practical will be taken on the basis of Assignments & File work.

1. Visit to a TV station DD.
2. Participation in a Television Programme.
3. Student must scripts for TV news bulletin, Interview and entertainment based show.
Basic Computer Skills II (General Education Component)

**Time:** 3 Hours  
**Max. Marks:** 50

**Instructions for the Paper Setters:**

Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

**Section-A**

- MS Word and its important applications
- File- New, Open, Save, Save as,

**Section-B**

- MS Word- Text- Font, Size, Header, Footer
- Page Number insertion, Print options, changing Properties of Text- Paragraph spacing.

**Section-C**

- MS Power Point-
- Slides- Create a New Presentation from Template, Opening an Existing Presentation, Create a Title Slide, Inserting a New Slide, Delete a Slide,

**Section-D**

- Format the text, Changing Paragraph Spacing, New, open, Save, insert, slide show, Change Color Theme, Insert Images,
BACHELOR OF VOCATION (B.VOC.) RADIO AND TV PRODUCTION SEMESTER-IV

Current Affairs – II (General Education Component)

Time: 3 Hours                               Max. Marks: 50

Instructions for the Paper Setters:--

Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

Section-A

United Nations- UNICEF, UNDP, UNESCO, UNSC
BRICS, SAARC, WHO

Section-B

status of India, Status of Women’s Health in India.

Section-C

India- Swach Bharat Campaign, Scarcity of Water, Global Warming.

Section-D

Media Tycoons of India- Network 18, PCI, IIMC, Editors Guild of India.
BACHELOR OF VOCATION (B.VOC.) RADIO AND TV PRODUCTION SEMESTER-IV

Basics of Camera Handling & Script Writing for Television

(General Education Component)

Time: 3 Hours                                          Max.    Marks:100
Theory:60                                                                                     Practical:40

Instructions for the Paper Setters:-
Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

Section-A

Camera:
(a) Video camera, Types of video camera
(b) Different types of shots, camera movements, Tilt, Track, Crane movements etc
(c) Lenses: Different types of lenses and their application.

Section-B

Lighting: Lights and lighting, Basics of lighting, Techniques, Different types of lights used in videography, Use of filters & reflectors

Section-C

Script Writing
Developing programme briefs- Objectives, Contents, Duration etc, Researching the topic, Programme Resources

Section-D

Style and format, structuring the programme, Storyboard and Script Designing, Script Layout.

Practical:40 Marks

Skill Component: Practical will be taken on the basis of Practical Assignments, File work.

1. Recording of various shots, angles and camera movements.
2. Collection and presentation of information regarding a TV based show mentioning
Each Student will write the script, record and edit the following programmes for community Radio.

Preparation of a TV News Bulletin as a News Reader and as a Correspondent.

Entertainment or information based Audio-Visual Program as an anchor.
BACHELOR OF VOCATION (B.VOC.) RADIO AND TV PRODUCTION SEMESTER-IV

**Industrial Training**

Max. Marks: 100

Each student will undergo Training with a TV Channel for a month spending 6 hours per day. The performance of the student will be evaluated by the organization under which student has undergone training with.
BACHELOR OF VOCATION (B.VOC.) RADIO AND TV PRODUCTION SEMESTER-IV

ESL 220 ENVIRONMENTAL STUDIES (COMPULSORY PAPER)

Time: 3 Hrs.                    Max. Marks: 100

Teaching Methodologies

The Core Module Syllabus for Environmental Studies includes class room teaching and field work. The syllabus is divided into 8 Units [Unit-1 to Unit-VII] covering 45 lectures + 5 hours for field work [Unit-VIII]. The first 7 Units will cover 45 lectures which are class room based to enhance knowledge skills and attitude to environment. Unit-VIII comprises of 5 hours field work to be submitted by each candidate to the Teacher in-charge for evaluation latest by 15 December, 2019.

Exam Pattern:

End Semester Examination- 75 marks
Project Report/Field Study- 25 marks [based on submitted report]
Total Marks- 100

The structure of the question paper being:

Part-A, Short answer pattern with inbuilt choice – 25 marks
Attempt any five questions out of seven distributed equally from Unit-1 to Unit-VII. Each question carries 5 marks. Answer to each question should not exceed 2 pages.

Part-B, Essay type with inbuilt choice – 50 marks
Attempt any five questions out of eight distributed equally from Unit-1 to Unit-VII. Each question carries 10 marks. Answer to each question should not exceed 5 pages.

Project Report / Internal Assessment:

Part-C, Field work – 25 marks [Field work equal to 5 lecture hours]

The candidate will submit a hand written field work report showing photographs, sketches, observations, perspective of any topic related to Environment or Ecosystem. The exhaustive list for project report/area of study are given just for reference:

1. Visit to a local area to document environmental assets: River / Forest/ Grassland / Hill / Mountain / Water body / Pond / Lake / Solid Waste Disposal / Water Treatment Plant / Wastewater Treatment Facility etc.
2. Visit to a local polluted site – Urban / Rural / Industrial / Agricultural
3. Study of common plants, insects, birds
4. Study of tree in your areas with their botanical names and soil types
5. Study of birds and their nesting habits
6. Study of local pond in terms of wastewater inflow and water quality
7. Study of industrial units in your area. Name of industry, type of industry, Size (Large, Medium or small scale)
8. Study of common disease in the village and basic data from community health centre
9. Adopt any five young plants and photograph its growth
10. Analyze the Total dissolved solids of ground water samples in your area.
11. Study of Particulate Matter (PM$_{2.5}$ or PM$_{10}$) data from Sameer website. Download from Play store.
12. Perspective on any field on Environmental Studies with secondary data taken from Central Pollution Control Board, State Pollution Control Board, State Science & Technology Council etc.
BACHELOR OF VOCATION (B.VOC.) RADIO AND TV PRODUCTION SEMESTER-IV

Unit-I
The multidisciplinary nature of environmental studies
Definition, scope and importance, Need for public awareness (2 lectures)

Unit-II
Natural Resources: Renewable and non-renewable resources:
Natural resources and associated problems.
(a) Forest resources: Use and over-exploitation, deforestation, case studies. Timber extraction, mining, dams and their effects on forests and tribal people.
(b) Water resources: Use and over-utilization of surface and ground water, floods, drought, conflicts over water, dams-benefits and problems.
(c) Mineral resources: Use and exploitation, environmental effects of extracting and using mineral resources, case studies.
(d) Food resources: World food problems, changes caused by agriculture and overgrazing, effects of modern agriculture, fertilizer-pesticide problems, water logging, salinity, case studies.
(e) Energy resources: Growing energy needs, renewable and non-renewable energy sources, use of alternate energy sources, case studies.
(f) Land resources: Land as a resource, land degradation, man induced landslides, soil erosion and desertification.
- Role of an individual in conservation of natural resources.
- Equitable use of resources for sustainable lifestyles. (8 Lectures)

Unit-III
Ecosystems
- Concept of an ecosystem
- Structure and function of an ecosystem
- Producers, consumers and decomposers
- Energy flow in the ecosystem
- Ecological succession
- Food chains, food webs and ecological pyramids
- Introduction, types, characteristic features, structure and function of the following ecosystem: Forest ecosystem, Grassland ecosystem, Desert ecosystem, Aquatic ecosystems (ponds, streams, lakes, rivers, ocean estuaries) (6 Lectures)

Unit-IV
Biodiversity and its conservation
- Introduction – Definition: genetic, species and ecosystem diversity
- Biogeographical classification of India
- Value of biodiversity: consumptive use, productive use, social, ethical aesthetic and option values
- Biodiversity at global, national and local levels
- India as a mega-diversity nation
- Hot-spots of biodiversity
- Threats to biodiversity: habitat loss, poaching of wildlife, man wildlife conflicts
- Endangered and endemic species of India
- Conservation of biodiversity: In-situ and Ex-situ conservation of biodiversity (8 Lectures)
BACHELOR OF VOCATION (B.VOC.) RADIO AND TV PRODUCTION SEMESTER-IV

Unit-V

Environmental Pollution
Definition
- Causes, effects and control measures of Air pollution, Water pollution, Soil pollution, Marine pollution, Noise pollution, Thermal pollution, Nuclear pollution
- Solid waste management: Causes, effects and control measures of urban and industrial wastes.
- Role of an individual in prevention of pollution
- Pollution case studies
- Disaster management: floods, earthquake, cyclone and landslides

(8 Lectures)

Unit-VI

Social Issues and the Environment
- From unsustainable to sustainable development
- Urban problems and related to energy
- Water conservation, rain water harvesting, watershed management
- Resettlement and rehabilitation of people; its problems and concerns. Case studies.
- Environmental ethics: Issues and possible solutions
- Climate change, global warming, acid rain, ozone layer depletion, nuclear accidents and holocaust. Case studies.
- Wasteland reclamation
- Consumerism and waste products
- Environmental Protection Act, 1986
- Air (Prevention and Control of Pollution) Act, 1981
- Water (Prevention and control of Pollution) Act, 1974
- Wildlife Protection Act
- Forest Conservation Act
- Issues involved in enforcement of environmental legislation
- Public awareness

(7 Lectures)

Unit-VII

Human Population and the Environment
- Population growth, variation among nations
- Population explosion – Family Welfare Programmes
- Environment and human health
- Human Rights
- Value Education
- HIV / AIDS
- Women and Child Welfare
- Role of Information Technology in Environment and Human Health
- Case Studies

(6 Lectures)

Unit-VIII

Field Work
- Visit to a local area to document environmental assets river/forest/grassland/hill/mountain
- Visit to a local polluted site – Urban / Rural / Industrial / Agricultural
- Study of common plants, insects, birds
- Study of simple ecosystems-pond, river, hill slopes, etc

(Field work equal to 5 lecture hours)
BACHELOR OF VOCATION (B.VOC.) RADIO AND TV PRODUCTION SEMESTER-IV

References:-
2. Down to Earth, Centre for Science and Environment, New Delhi.
9. State of India’s Environment 2018 by Centre for Sciences and Environment, New Delhi