FACULTY OF ECONOMICS & BUSINESS

SYLLABUS

FOR

B.COM. (FINANCIAL SERVICES)  
(Semester: I-II)  
(NEW SYLLABUS)

Examinations: 2019-20

GURUNANAKDEVLUNIVERSITY  
AMRITSAR

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# Scheme of Examination

## Semester-I

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<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Max. Marks</th>
<th>Number of Lectures (L)</th>
<th>Tutorials (T) per week</th>
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<tbody>
<tr>
<td>Paper-I</td>
<td>Communication Skills in English-I</td>
<td>50</td>
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<tr>
<td>Paper-II</td>
<td>Punjabi (Compulsory) OR ਪੰਜਾਬੀ ਪੰਜਾਬੀ OR Punjab History &amp; Culture (From Earliest Times to C 320) (Special Paper in lieu of Punjabi Compulsory)</td>
<td>50</td>
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<tr>
<td>Paper-III</td>
<td>Financial Accounting with Tally</td>
<td>50</td>
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<td>Paper-IV</td>
<td>Quantitative Techniques for Business-I</td>
<td>50</td>
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<td>Paper-V</td>
<td>Business Organization &amp; Management</td>
<td>50</td>
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<td>Paper-VI</td>
<td>Computer Applications</td>
<td>50</td>
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<tr>
<td>Paper-VII</td>
<td>Drug Abuse: Problem, Management and Prevention (Compulsory)</td>
<td>50</td>
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## Semester-II

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<tr>
<th>Course Code</th>
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<th>Number of Lectures (L)</th>
<th>Tutorials (T) per week</th>
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<tbody>
<tr>
<td>Paper-I</td>
<td>Communication Skills in English-II</td>
<td>50</td>
<td>35</td>
<td>15</td>
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<tr>
<td>Paper-II</td>
<td>Punjabi (Compulsory) OR ਪੰਜਾਬੀ ਪੰਜਾਬੀ OR Punjab History &amp; Culture (C 320 to 1000 B.C.) (Special Paper in lieu of Punjabi Compulsory)</td>
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<tr>
<td>Paper-III</td>
<td>Quantitative Techniques for Business-II</td>
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<tr>
<td>Paper-IV</td>
<td>Mercantile Law</td>
<td>50</td>
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<tr>
<td>Paper-V</td>
<td>Banking Operations &amp; Regulations</td>
<td>50</td>
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<td>Paper-VI</td>
<td>Fundamentals of Human Resource Management</td>
<td>50</td>
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<td>Paper-VII</td>
<td>Indian Financial System</td>
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<tr>
<td>Paper-VIII</td>
<td>Corporate and Bank Accounting</td>
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<tr>
<td>Paper-IX</td>
<td>Drug Abuse: Problem, Management and Prevention (Compulsory)</td>
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B.Com. (Financial Services) (Semester-I)

PAPER: 1 COMMUNICATION SKILLS IN ENGLISH – I

Time: 3 Hours

Instructions for the Paper Setters:-
Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

The syllabus is divided in four sections as mentioned below:

Section–A
Reading Skills: Reading Tactics and strategies; Reading purposes–kinds of purposes and associated comprehension; Reading for direct meanings.

Section–B
Reading for understanding concepts, details, coherence, logical progression and meanings of phrases/expressions.

Activities:
- Comprehension questions in multiple choice format
- Short comprehension questions based on content and development of ideas

Section–C
Writing Skills: Guidelines for effective writing; writing styles for application, personal letter, official/business letter.

Activities
- Formatting personal and business letters.
- Organising the details in a sequential order

Section–D
Resume, memo, notices etc.; outline and revision.

Activities:
- Converting a biographical note into a sequenced resume or vice-versa
- Ordering and sub-dividing the contents while making notes.
- Writing notices for circulation/boards

Recommended Books:
- *Oxford Guide to Effective Writing and Speaking* by John Seely.
- *English Grammar in Use* (Fourth Edition) by Raymond Murphy, CUP
PAPER-II

भौतिक (सामान्य)

मात्रा : 3 पृष्ठें

चर्चा अंक : 50

पूर्ण-चूँकि अद्यतन महत्वपूर्ण प्रश्नयादि

1. पूर्ण भंडार दे चाहे जा तो धुनते। उत ज्ञान दिखें दे पूर्ण भंडार नष्ट

2. हिसाबात्करी दे वेळ भंडार पूर्ण बनते उठे। उत ज्ञान दिखें दिव पूर्ण लाभमहीने।

3. यंदेख पूर्ण दे घट्ठ अद्य उठे।

4. पूर्ण मैंट बतात शक्ल मेंत चाहे उं पूर्ण रंटी श्रेणी वां दें चंप छात

मैवमत-िे

आवश्यक सामग्री (विद्युत ग्रन्थ).
(संप. सुविधा बीठ अदे विद्युत समाप्त संपूर्ण)
चार राधाकृष्ण पुलिस सामान्य, अभियुक्त।

(सूचना इनिाउ प्रभाषण, मध्य)

मैवमत-िी

हिन्दीगत मानच (हिन्दीगत सब्द-संगृह)
संपा. म.भ.शंघिन.
पूर्णात्मक भवान लाभमहीन, सूचनात्मक। (सेक्टर 1 से 6)

(निर्देश या मान, सिपाह-मैली)

मैवमत-िी

(ि) पेड़ा उजला

(अ) पेड़ा भंडार दे पूर्ण दे ह्रास।

मैवमत-िी

(ि) पूर्णात्मक युद्ध हिन्दी : हिन्दीवाल भंडार, हिन्दीवाल सब्द दे हिन्दीवां, महत,

(अ) जमा स्वतंत्रतावां : जमा छ टंबाणी तुल, जमा अदे ह्रास-ह्रास छ आउट,

पूर्णात्मक ह्रासवां दे पूर्ण-अंतः।
B.Com. (Financial Services) (Semester-I)

PAPER-II:

भौंसली पंजाबी
(In lieu of Compulsory Punjabi)

भाग : 3 पृष्ठ

गुण अंक: 50

प्रश्न-पूर्ण

मेवाल-दे

पैडी गाथी, भौंसली, भौंसली वृह, पैडी विंटी राखे वकल भोइ पैडी पैडी राखे वकल भोइ भुजुं (भौंसली वाटस-मान्दड़)

रजनी (सिंही, तिरी, तिरी) : पैडी भोइ दवउँ

मेवाल-सी

भौंसली मव-वाटस (भौंसली वाटस-मान्दड़)
(रजनी मव, मववर री, भिसवर री, भौंसली री, भौंसली री, भौंसली री)

मेवाल-सी

हिंदु दवउँ दी भौंसली मववर (मव-वाटस, भौंसली वाटस-री, पैडी भोइ वें ही भौंसली भी भौंसली मव-वाटस)

मेवाल-ती

उड़ते दे मव विंटी दे ला, झुलुं भौंसली दे ला, झुंड दे ला, पैडी दे मव विंटी मववर लिंग
PAPER: II  Punjab History & Culture (From Earliest Times to C 320)  
(Special Paper in lieu of Punjabi compulsory)

Time: 3 Hours  
Max. Marks: 50

Instructions for the Paper Setters:-
Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

SECTION A

1. Physical features of the Punjab and its impact on history.
2. Sources of the ancient history of Punjab

SECTION B

3. Harappan Civilization: Town planning; social, economic and religious life of the Indus Valley People.

SECTION C

5. Social, Religious and Economic life during Rig Vedic Age.

SECTION D

7. Teachings and impact of Buddhism
8. Jainism in the Punjab

Suggested Readings

1. L. M Joshi (ed.), History and Culture of the Punjab, Art-I, Patiala, 1989 (3rd edition)
PAPER-III FINANCIAL ACCOUNTING WITH TALLY

Time: 3 Hours Max. Marks: 50

Instructions for the Paper Setters:-
Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

SECTION-A

SECTION-B
Capital and Revenue items, Preparation of Final Accounts of Sole Trader. Computerized Accounting- Tally ERP 9

SECTION-C
Nature of partnership firm, partnership deed, final accounts of partnership firm: fixed vs fluctuating capital, division of profit among partners, preparation of profit and loss appropriation account. Calculation of goodwill

SECTION-D
Reconstitution of partnership firm: change in profit sharing, Admission, Retirement, Dissolution of Firm (including Garner vs. Murray Rule)

Suggested Readings:

Note: Latest edition of text book may be used.
PAPER-IV QUANTITATIVE TECHNIQUES FOR BUSINESS-I

Time: 3 Hours Max. Marks: 50

Instructions for the Paper Setters:-
Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

SECTION-A
Measures of Central Tendency:- Mean, Median, Mode, Geometric Mean and Harmonic Mean

SECTION-B
Measures of Dispersion: - Range, Quartile Deviation, Mean Deviation and Standard Deviation. Skewness and Kurtosis

SECTION-C
Index Numbers:- Meaning and importance, Methods of Construction of Index Numbers: weighted and unweighted, fixed base and chain base index numbers, Time Series Analysis:- Trend cycles, seasonal and irregular components, estimation of trend(Graphical Method, Semi Average method, moving averages and method of least squares)(fitting straight lines only)

SECTION-D
Simple and Compound Interest, Discounting and factoring techniques

Suggested Readings:

B.Com. (Financial Services) (Semester-I)

PAPER-V
BUSINESS ORGANIZATION & MANAGEMENT

Time: 3 Hours
Max. Marks: 50

Instructions for the Paper Setters:-
Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

SECTION-A
Business :- Meaning, types, profession, social responsibility of business, business ethics

SECTION-B
Forms of organization, public sector Vs private sector,

SECTION-C
Introduction to Management, meaning, features, Scope functional areas, Management Vs Administration, Contribution to Management Thought(Henry Fayol, Elton Mayo, FW Taylor)
Principles of Management(Henry Fayol), Scientific Management

SECTION-D
Marketing Management: Concept of Marketing, Functions of Marketing,
Marketing Research– Meaning and Techniques, Advertising and Salemanship.
Strategic Management: Meaning, Need, Importance, Process and Role of C.E.O.
(Chief Executive Officer) in Strategic Management

Suggested Readings:
PAPER-VI

COMPUTER APPLICATIONS

Time: 3 Hours

Max. Marks: 50

Instructions for the Paper Setters:-
Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

SECTION-A

SECTION-B

SECTION-C
Computer memory: primary and secondary memory Secondary storage devices – magnetic and optical media input and output write – printer, plotter, scanner–OMR, OCR, MICR, Mouse, Keyboard, Modem.

SECTION-D

Suggested Readings:

Note: Latest edition of text book may be used.
PAPER-VII Drug Abuse: Problem, Management and Prevention

PROBLEM OF DRUG ABUSE

Time: 3 Hours Max. Marks: 50

Instructions for the Paper Setters:-
Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

SECTION – A

Meaning of Drug Abuse:

SECTION – B

Consequences of Drug Abuse for:
- Family: Violence.
- Society: Crime.
- Nation: Law and Order problem.

SECTION – C

Management of Drug Abuse:
Medical Management: Medication for treatment and to reduce withdrawal effects.

SECTION – D

Psychiatric Management: Counselling, Behavioural and Cognitive therapy.
Social Management: Family, Group therapy and Environmental Intervention.

References:
1. Ahuja, Ram (2003), Social Problems in India, Rawat Publication, Jaipur.
PAPER-I COMMUNICATION SKILLS IN ENGLISH – II

Time: 3 Hours

Max. Marks: 50
Theory Marks: 35
Practical Marks: 15

Instructions for the Paper Setters:-
Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

Course Contents:

SECTION–A

Listening Skills: Barriers to listening; effective listening skills; feedback skills.

Activities: Listening exercises – Listening to conversation, News and TV reports

SECTION–B

Attending telephone calls; note taking and note making.

Activities: Taking notes on a speech/lecture

SECTION–C

Speaking and Conversational Skills: Components of a meaningful and easy conversation; understanding the cue and making appropriate responses; forms of polite speech; asking and providing information on general topics.

Activities: 1) Making conversation and taking turns
            2) Oral description or explanation of a common object, situation or concept

SECTION–D

The study of sounds of English,
Stress and Intonation,
Situation based Conversation in English,
Essentials of Spoken English.

Activities: Giving Interviews
Course Contents:

1. Oral Presentation with/without audio visual aids.
2. Group Discussion.
3. Listening to any recorded or live material and asking oral questions for listening comprehension.

Questions:

1. Oral Presentation will be of 5 to 10 minutes duration (Topic can be given in advance or it can be student’s own choice). Use of audio visual aids is desirable.
2. Group discussion comprising 8 to 10 students on a familiar topic. Time for each group will be 15 to 20 minutes.

Note: Oral test will be conducted by external examiner with the help of internal examiner.
13
B.Com. (Financial Services) (Semester-II)

PAPER-II (कला)

भार्य : 3 पृष्ठ
बुलं अंब : 50

अंक-दंक अधे पतीविभव कली उत्तपितव

1. पृथक पंडः वे चतु घाटा रेड्डो। उत घाटा दिच्चें दे पृथक पंडः मण्डो।
2. दिविभागिनी हे चवळ पृथक पृथक बटके रुठ। उत घाटा दिच्चें दिव पृथक सप्तभी
   जै। सैं घाटा पृथक चवळ टी घाटा दिच्चें बीटा सा म्वदक रू।
3. चवळ पृथक दे घातक अंक रुठ।
4. दिव स्वीट बटक दस्ता नेवव चरे उं पृथक ची डेड भाड़ा ठंपः ठंपः ठंपः ठंप चन
   दुवळ-पृथकः दिहः बट म्वदक रू।

पढ़-डूळ अधे पढ़-पृथकः

मैवमठ-है

आँध अस्वध (चांड घाटा).
(मं. मूडस्ट चीट अधे चलिभव सिभ मण्ड)
गृह सर्वथा सेव पुरैतीती, अपिकुणम।
(किमा-रमा, पाउव चिङवल)

मैवमठ-की

दिविभागाम जानीं (दिविभागाम लेख-मंजुरित)
मं, म.म.मांगेतः,
धाम कावित घुनापाल, घुनियाओः (लेख 7 डे 12)
(मान, लिखत मैकी)

मैवमठ-मी

(ठ)समव-घटकउ अधे मवव चवळः पतिविभव, भुवळः मववबध
(ठ)हेत्त मुट्ट।

मैवमठ-धी

(ठ)संघं चवळः
(ठ)भुवळः अधे भावः
PAPER-II

भंडाली भाष्यः
(In lieu of Compulsory Punjabi)

मान: 3 अंके
बुल अंक: 50

भाषा-पृष्ठ अधुनीकृत भाषा केसियुंग

1. पृष्ठ पृष्ठ दे चल जाय वेलानी। उत जाय लिखिते दे पृष्ठ पृष्ठ सादोः।
2. विचारात्मक हैं व्याख्या पृष्ठ पृष्ठ वर्तमान रहा। उत जाय लिखिते दिलव पृष्ठ लगभग ती।
3. पृष्ठ पृष्ठ विचार हैं व्याख्या पृष्ठ पृष्ठ वर्तमान रहा।
4. पृष्ठ पृष्ठ वर्तमान दर्शन निविद करी उत पृष्ठ पृष्ठ देखा अजी देखू देखू देखू देखू देखू देखू देखू देखू देखू देखू देखू देखू देखू देखू देखू देखू देखू देखू देखू देखू देखू देखू देखू देखू देखू देखू देखू देखू देखू देखू देखू देखू देखू देखू देखू देखू देखू देखू देखू देखू देखू देखू देखू देखू देखू देखू देखू देखू देखें।

पाठ-वृष

मेवालस-मे

माना मेंमार्गः पुढार अउ देवते
(संहत, संहतंह, बिलिश्व, लिमेव, बिलिश्व लिमेव, मधेव, बोव अउ दिमिभिव)

मेवालस-मी

पृष्यार सर घटतः भंडाली सर-पुढार
(२) मानार देव, मेवालस देव अउ भिमेव देव (पुढार अउ देवते)
(३) विभागीश्व देव, पृष्यारपुढार देव अउ गुवारी देव (पुढार अउ देवते)

मेवालस-मी

पृष्यार उचहा
पिंध उचहा

मेवालस-मी

पिंटी पुढार (पिंटी मार देवते)
अभाष अउे भुवारे
PAPER-II  Punjab History & Culture (C. 320 to 1000 B. C)  
(Special Paper in lieu of Punjabi compulsory)

Time: 3 Hours  Max. Marks: 50

Instructions for the Paper Setters:

Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

SECTION A

1. Alexander’s Invasion and its Impact
2. Punjab under Chandragupta Maurya and Ashoka.

SECTION B

3. The Kushans and their Contribution to the Punjab.
4. The Panjab under the Gupta Empire.

SECTION C

5. The Punjab under the Vardhana Emperors
6. Socio-cultural History of Punjab from 7th to 1000 A.D.

SECTION D

7. Development of languages and Education with Special reference to Taxila
8. Development of Art & Architecture

Suggested Readings

1. L. M Joshi (ed), History and Culture of the Punjab, Art-I, Punjabi University, Patiala, 1989 (3rd edition)
PAPER-III QUANTITATIVE TECHNIQUES FOR BUSINESS-II

Time: 3 Hours Max. Marks: 50

Instructions for the Paper Setters:-
Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

SECTION-A
Correlation Analysis:- Simple Correlation between two variables (grouped and ungrouped data), Rank Correlation, Concurrent Correlation, Partial and multiple Correlation

SECTION-B
Simple Regression Analysis:- Grouped and Ungrouped data
Interpolation and Extrapolation with equal and unequal class intervals (Binomial, Newton’s and Lagrange’s formula)

SECTION-C
Probability Theory:- Addition and Multiplication theorems, Probability Distribution, Binomial, Poisson and normal (Fitting of these distributions)

SECTION-D
Sampling:- Various Concepts- Population, Sampling Units, Complete enumeration sample survey, Features of a good sample, Sampling Techniques

Suggested Readings:
PAPER: IV  

MERCANTILE LAW

Time: 3 Hours  
Max. Marks: 50

Instructions for the Paper Setters: Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A, B, C & D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

Section A

Section B
Contract of Bailment & Pledge, Contract of agency, Consumer Protection Act

Section C
Factories Act, Industrial Dispute Act, Trade Union Act

Section D
Payment of Wages Act, Workman compensation Act

Suggested Readings:
Note: Latest edition of text book may be used.
PAPER-V  BANKING OPERATIONS & REGULATIONS

Time: 3 Hours

Max. Marks: 50

Instructions for the Paper Setters:-
Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

SECTION-A
Modern Commercial Banking- Role and function of banks, Structure of Banking in India, Banker Customer Relationship

SECTION-B
Various types of bank accounts, Opening of bank accounts & its operations, closing of bank accounts, Various types of customers, KYC norms

SECTION-C
Principles of lending-loans and advances, documentation, Central Bank- Role, Function, Banking Reforms

SECTION-D
Narshimam Committee Report, Capital Adequacy and provisioning Norms, Non Performing Assets

Suggested Readings:
PAPER-VI Fundamentals of Human Resource Management

Time: 3 Hours Max. Marks: 50

Instructions for the Paper Setters: Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A,B,C & D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

Section-A

Section-B

Section-C

Section-D
Suggested Readings:


5. Gomez, Mejia, Balkin, Cardy, “Managing Human Resources,” New Delhi, Pearson Education.


PAPER: VII

INDIAN FINANCIAL SYSTEM

Time: 3 Hours

Max. Marks: 50

Instructions for the Paper Setters:-

Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

SECTION-A

Introduction to Indian Financial System, significance, Purpose & Organization, Liberalization of Financial system, , Meaning and components of Indian Financial System

SECTION-B

Fundamental concept of Money, Money Supply, Money Creation, Financial Markets: Capital & Money Markets

SECTION-C

Financial Instruments: Traditional and Innovative
Financial Services: Objectives, types, intermediaries, financial service sector problems & reforms.

SECTION-D

Financial Institution: Commercial Banking development- Types, Rate, Recent Developments, Life & non-Life insurance only

Suggested Readings:-

6. SEBI Guidelines, Nabhi Publication.

Note: The latest editions of the books should be followed.
B.Com. (Financial Services) (Semester-II)

PAPER-VIII CORPORATE AND BANK ACCOUNTING

Time: 3 Hours  Max. Marks: 50

Instructions for the Paper Setters:-
Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

SECTION-A
Introduction to Company, features, types, legal provisions regarding the preparation of Final accounts, Final Accounts of companies

SECTION-B
Issues of Share capital and debentures (and its redemption), Issue and redemption of preference shares

SECTION-C
Amalgamation (excluding intercompany owings and holdings), Internal Reconstruction

SECTION-D
Accounts for Bankers; Rules for bank accounts, cash / clearing / transfer vouchers / system – subsidiary book and main day book – General Ledger – Branch v/s Bank, Accounts Preparation of Final accounts for banks; Provision and accounting for NPAs, Calculation of Simple Interest and Compound Interest –Fixed and Floating Interest Rates – Calculation of EMIs – Calculation of front end and back end interest –Calculation of Annuities

Suggested Readings:

Note: Latest edition of text book may be used
Instructions for the Paper Setters:-
Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

Section – A
Prevention of Drug abuse:
Role of family: Parent child relationship, Family support, Supervision, Shaping values, Active Scrutiny.

Section – B
School: Counselling, Teacher as role-model. Parent-teacher-Health Professional Coordination, Random testing on students.

Section – C
Controlling Drug Abuse:
Media: Restraint on advertisements of drugs, advertisements on bad effects of drugs, Publicity and media, Campaigns against drug abuse, Educational and awareness program

Section – D

References:
1. Ahuja, Ram (2003), Social Problems in India, Rawat Publication, Jaipur.