

GURU NANAK DEV UNIVERSITY, AMRITSAR

(COLLEGE BRANCH)

Basic Requirements for opening New Colleges:

(Last Date of Submission of application: 31st December of every year)

1. Registration of Society/Trust.*
2. Constitution of the Society/Trust.*
3. Resolution of the Society/Trust for opening new College.
4. Land in the name of Society/Trust.
5. Certificate of Change of land use(CLU)(if Applicable)

A) Area of Land for New Degree Colleges should be as under :-

Land required for New Degree College	For Girls college	For Co-Education college
Within the limit of Municipal Corporation	3-Acre	3-Acre
Within the limit of Municipal Committee	4-Acre	4-Acre
Beyond the limit of Municipal Committee	4-Acre	5-Acre

B) Area of Land for New Professional College (Physical Edu/Law Colleges) should be as under :-

Land required for New Professional Colleges	For Law Colleges	For Physical Education Colleges.
Within the limit of Municipal Corporation	2-Acre	5-Acre
Within the limit of Municipal Committee	3-Acre	5-Acre
Beyond the limit of Municipal Committee	5-Acre	5-Acre

6. Permanent source of income i.e. FDR's of 15 to 20 Lacs for Arts college and 20 to 25 lacs for Education Colleges.

7. Building Plan approved by the registered Architect must be attached

8. No objection Certificate from Punjab Government.
(Last date of submission of N.O.C. 1st March)

9. Approval from N.C.T.E. Jaipur for Education Colleges and Bar Council of India, New Delhi for Law Colleges.

10. Demand Draft of Rs. 50,000/- + GST(59,000/-) as application processing fee for all type of colleges in the favour of Registrar, Guru Nanak Dev University, Amritsar must be attached with the application form.

*** All the documents attached with application form must be duly attested by the Chairman/Secretary of the Society/Trust.**

GURU NANAK DEV UNIVERSITY, AMRITSAR.

APPLICATION FORM FOR GRANT OF AFFILIATION TO NEW COLLEGE

1.	a)	Name of the Institution seeking Affiliation	
	b)	Place	
	c)	Address	
	d) I)	Telephone	
	ii)	Fax	
	iii)	E-mail	
2.		Management	
	a)	Name of Trust or Society	
	b)	Whether registered under Societies Act. If so, the Registration No. (Attach Copy)	
	c)	Resolution of the Managing Committee for opening of New College(Attach Copy)	
	d)	Constitution and Composition of Managing Committee (Supply copy of Constitution)	
	e)	Names and addresses of the office bearers (President and Secretary)	
3.		Area/Accommodation of the College With Details	
4.		Particulars of the College	
	i)	Whether it is Degree or Post-Graduate College	
	ii)	Arts or Science/Fine Arts/Education College	
	iii)	Co-education or Male/Female College	
5.		Faculties/Classes/Courses and subjects in which affiliation is being initially sought	i) Faculties ii) Classes iii) Courses/Subject
6.		Academic year from which affiliation is sought	

7.		Finance	
	a)	Total deposit with the College	
	b)	Sources of Income from	
	i)	Immovable/Movable property	
	ii)	Donation	
	iii)	Any other source, specify	
8.		Building	
	a)	Total Area	
	b)	Accommodation available with Dimensions	
	c)	Classrooms, No. and Size	
	d)	Common Room, give size	
	e)	Principal's Office	
	f)	General Office	
	g)	Staff Room	
	h)	Canteen	
9.		Library and Reading Room mention size. Amount proposed to be set apart for Library purchases during each academic year.	
10.		Laboratories	
	a)	No. of Laboratories for each subject, with dimensions	
	b)	Equipment, apparatus and other material purchased (list to be provided)	
	c)	Equipment, apparatus and chemicals proposed to be purchased in the coming year	
	d)	Staff for Laboratories	
	i)	In position (mention nature of appointment)	
	ii)	Proposed to be appointed	

11.		Staff to be Appointed	
	a)	Teaching Staff with their Qualifications	
	b)	No. and nature of working of non-teaching staff	
12.		Playgrounds	
	a)	Proposed playgrounds with dimensions	
	b)	Games to be started	
	c)	Equipment purchased	
13.		College Transport, if any	
14.		Any other information which is not covered in the performa	

Signature

Note: All Correspondence regarding affiliation be addressed to the Dean, College Development Council, Guru Nanak Dev University, Amritsar