



ਗੁਰੂ ਨਾਨਕ ਦੇਵ ਯੂਨੀਵਰਸਿਟੀ, ਅੰਮ੍ਰਿਤਸਰ GURU NANAK DEV UNIVERSITY, AMRITSAR

(Established by the State Legislature Act No. 21 of 1969)
Accredited at 'A' grade level by NAAC and awarded
"University with Potential for Excellence" status by UGC

No: 3891-4043/Colleges

Date: 08-07-2025

**All the Principals of affiliated
Colleges of this University,**

Sir/Madam,

In continuation of this office letter no. 2979-3082/colleges dated 29.05.2025, it is informed that worthy Vice-Chancellor has approved the recommendations of committee in an anticipation of syndicate, to formulate the requisite framework and modalities for initiating the Ph.D. programme and setting up the Research Centre in the colleges affiliated with the University, are given as under :-

- a) To establish a research center for offering PhD programmes, the College must have:
- permanent affiliation with Guru Nanak Dev University (GNDU).
 - a regular Principal and possess 2f and 12b status from the University Grants Commission (UGC).
 - valid NAAC accreditation with at least an 'A' grade.
 - offer four-year undergraduate and postgraduate programmes in the relevant subject, supported by the necessary infrastructure, administrative facilities, and research resources as specified by higher education institutes.
 - Post-graduate departments of colleges, research laboratories of Government of India/State Government with at least two Ph.D. qualified teachers/scientists/other academic staff in the department concerned along with required infrastructure, supporting administrative and research promotion facilities as specified in the provision stated as given below in **paragraph (e)** shall be considered eligible to offer Ph.D. programmes. Colleges should additionally have the necessary recognition by the institution under which they operate to offer Ph.D. Programme.
- b) All permanent Professor/Associate Professor/Assistant Professor/ Principal working in affiliated Post-graduate Colleges of this University, holding Ph.D. degree alongwith five research publications and at least five years post-graduate teaching experience may be considered as a Research Supervisor.

In case of interdisciplinary/multidisciplinary research work, a Co-supervisor within the same department or other departments of the University shall be appointed with the approval of the competent authority.

Allocation of such Supervisor/co-supervisor will be recommended by the Board of Control of the concerned department of this University, who



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will be eligible for admission after follow the admission process of the University provided that the University has approved the college as a research centre in the subject concerned.

- c) Pre-Ph.D. course work of research scholars will be conducted in the University along with other candidates admitted in the main campus and the scholars will have to present their proposals & research before the Research Degree Committee (RDC).

The recommendations of RDC shall be approved by the Research Degree Board (RDB).

- d) College having approved research centre will provide laboratory, library support and all other facilities to conduct meaningful research.

- e) Colleges with adequate facilities for research as mentioned below alone shall offer Ph.D. programmes:

- Research centers may be established in colleges for subjects related to **all existing faculties.**

- f) Earmarked library resources including latest books, Indian and International journals, e-journals, extended working hours for all disciplines, adequate space for research scholars in the department/library for reading, writing and storing study and research materials.
- g) Colleges may also have an access to the required facilities of the neighbouring Institutions/ colleges, or of those Institutions/ Colleges/ R&D laboratories / organizations which have the required facilities.
- h) An eligible Professor may register upto four candidates, Associate Professor can register upto three candidates, and an Assistant professor upto two candidates respectively.
- i) The Vice Chancellor has to constitute a committee to create a Research Centre and that committee will visit the colleges to look at the facilities as prescribed in the guidelines by the University and give its recommendations
- j) Research Centre established at colleges will be re-assessed/re-evaluated after a period of every five years by a committee appointed by the Vice Chancellor.
- k) The Supervisor must be familiar with and adhere to the Ph.D. Ordinances of University, regarding supervision, examination and thesis submission requirements.



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Note: - The Ph.D degree will be awarded by the Guru Nanak Dev University, Amritsar. The supervisor will ensure & certify that the candidate/s registered under his/ her supervision will follow rules & ordinances of the University or as amended from time to time.

Furthermore, the proforma annexed at Annexure 'A' for applying to establish a Research Centre in an affiliated college as well as the processing fee and affiliation fee is recommended as stated infra: -

- (i) Application processing fee for setting up a Research Centre/ subject in an affiliated college will be Rs. 50,000/- + GST or as specified by the University from time to time.
- (ii) Granting/ Affiliation fee for Research Centre per subject in an affiliated college will be Rs. 20,000/- + GST or as specified by the University from time to time.

The colleges, who wish to apply for Research Centre may apply to Dean, College Development Council office in the Annexure 'A' proforma.

Yours sincerely

Dean, College Dev. Council

Encl : As above

GURU NANAK DEV UNIVERSITY, AMRITSAR**(Separate application to be filled for each subject)**

Performa to apply for Research Centre/Ph.D. Programme in colleges :-

1. GENERAL INFORMATION

Name of the College				
Year of establishment				
Status/ Grade and date of NAAC Accreditation				
Whether college has permanent affiliation with GNDU Yes/No				
Whether the college has obtained 2f & 12b status from UGC				
Type of the College	Private (Self Financed)	Private (Grant in Aid)	Government	Autonomous
Whether the College is:- Arts/Science/Commerce/ Multi-faculty				
Location of the College	Urban	Sub-Urban	Rural	
Nature of the College	Boys	Girls	Co-Education	
Information regarding already running courses :-				
Name of the Programme	UG/PG	Year of affiliation	Present Status	Student Strength from last five Year

2. INFORMATION REGARDING Ph.D. PROGRAMMES TO BE INTRODUCED :

Subjects	
Session	

3. INFORMATION REGARDING TEACHING FACULTY :

1.	Total no. of regular approved teachers	
2.	No. of regular approved teachers holding Ph.D. degree having at least five research publications in refereed journals and having minimum of five years post graduate teaching/ research experience in the subject for which Ph.D. is to be offered	

Details of Teachers mentioned at S.No. 2 above :

S.No.	Name of Teacher	Number & Date of Approval	Date of completing Ph.D.*	Experience (in years) of teaching PG classes	No. of publications in referred journals
1.					
2.					

(Attach supporting documents regarding approval, qualifications, research publications and teaching experience)

*If the teacher who have obtained Ph.D. from Private/Deemed university or universities from other states wish to become supervisor / co-supervisor of Ph.D. candidates of GNDU will have to obtain equivalency of his/her degree with GNDU degree.

4. INFORMATION REGARDING INFRASTRUCTURE :

S.No.	Infrastructure
1.	Whether the college has earmarked library resources including <ul style="list-style-type: none"> • Latest books • Indian and International Journals • e-journals • Extended working hours for all disciplines • Adequate space for research scholars in the department/library for reading, writing and for storing study and research materials • Computers with internet facility
2.	i) Is the library open access or restricted access? Open/Restricted ii) Is the library catalogue, Issue/return computerized? Yes/No iii) Is the library staff as per GNDU norms? Yes/No iv) Books available on the subject for applied : is being sought (list of books with full particulars, i.e. name of Author, title, name of publisher, year of publication, etc. is to be supplied). iv) Amount already spent on the above books : v) Additional amount the college is required : to spend for purchase of more books on the subject vi) Amount proposed to be spent by the College vii) Networking(Networking details) : Internet Speed/access Licensed software available
3.	Whether the college has an access to the required facilities of the neighbouring Institutions/Colleges or of those Institutions/Colleges/ R&D laboratories/ organizations which have the required facilities.
4. *	(ONLY FOR SCIENCE SUBJECTS) LABORATORIES i) The college has a gas plant? Yes/No If yes, does it meet the requirements of science subjects? Yes/No ii) The colleges has its own distilling plant : Yes/No iii) No. and Dimensions of the laboratories : iv) Workshop Yes/No v) Dark Room : Yes/No vi) Store Room : Yes/No vii) Are the college laboratories in concerned Science subject is properly equipped ? : Yes/No viii) Botanical Garden ix) Museum x) List of instruments If No, what are the deficiencies? _____
5.	General Report/Requirement about Laboratories: i) Has the college purchased apparatus, Chemicals etc. : in the science subjects ii) How much amount the college has spent on purchase : of apparatus for different science, subjects during the last 3 years (year-wise, subject-wise information be provided)?

	iii) Additional amount the college is required to spend : for introduction of the new subject iv) Amount the college proposes to spend yearly :
6.	FINANCIAL RESOURCES: To meet the recurring and non-recurring expenditure on the proposed Ph.D programme: (i) Year-wise expected expenditure to meet requirements of : building, furniture, equipment and on payment of salaries to the additional staff. (ii) How does the College propose to meet the expenses ?
7.	MISCELLANEOUS: <ul style="list-style-type: none"> Are there some enquiries/complaints pending against the College? : Has the college implemented various decisions/instructions given by university
8. *	Whether the college has adequate: <ul style="list-style-type: none"> Land / Farms Agricultural equipments
9. **	Whether the College has adequate number of : <ul style="list-style-type: none"> Musical Instruments Separate room for practice Theatre / Stage
10.	OBSERVATIONS OF THE INSPECTION COMMITTEE/ DEFICIENCIES IDENTIFIED: <ol style="list-style-type: none"> Is adequate number of books available for starting the programme Yes/No new subject/course? If No: <ol style="list-style-type: none"> The approximate amount required to be spent on books _____ (Recommended/ suggested list of books to be enclosed): _____ %age deficiency in terms of books: Is adequate staff available for starting the programme? Yes/No <ol style="list-style-type: none"> %age deficiency in terms of staff: _____: Is infrastructure available in terms of class rooms/laboratories/ Yes/No equipments sufficient? If No: <ol style="list-style-type: none"> %age deficiency in terms of infrastructure: _____ Additional infrastructure required to be added before _____ starting the programme:

* In case of Agriculture subjects

** In case of Visual and performing arts subjects

(Attach supporting documents regarding each of the above facility)

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Dated :

**Signature & Seal of the Principal
of the college/President of the
College Managing Committee**